

Notice

Odd Semester Theory Examination Support (OBE November- December Exam 2021)

E-mail Submission Guidelines

Email the scripts to the **dedicated program-wise email id** mentioned in table here as pdf/jpeg within a maximum of 30 minutes only after the completion of 3+1+1 hours. Students are advised to contact the support staff for problems. Keep the option for submitting through e-mail as the last option in case of an **emergency ONLY if failed to upload on portal due to poor connectivity or technical glitches.**

All PwBD students will receive question papers by email and have the option to upload the answer scripts on the portal within 4+2+1 hours or send the same on a dedicated email id of University (pwdsasnov21@exam1.du.ac.in). **However, only one mode should be used for uploading/sending the answer scripts.**

- Mention course name, paper code and roll no in subject line. It will be ACCEPTED ONLY if the following details are clearly mentioned in the mail:
 - ❖ a. Date and time of examination (DD/MM/YYYY, HRS : Min):
 - ❖ b. Examination Roll Number:
 - ❖ c. Name of the Program:
 - ❖ d. Semester/Year:
 - ❖ e. Unique Paper Code (UPC):
 - ❖ f. Title of the Paper:

 - ❖ REASON FOR NOT UPLOADING ON THE UNIVERSITY PORTAL

Attachments in e-mail:

- a) Question Paper (recommended)
- b) PDF of all the answers- (question wise separate pdfs)**
- c) 4-5 Screenshots as documentary evidence for not being able to upload the scripts on portal**

- The answer scripts will not be accepted if any of the above criteria is missing.
- E-mails should be received within 30 minutes of delayed submission time limit on portal.
- No confirmation will be sent for answer scripts received by mail.
- E-mail sent prior to completion of 5 hours shall not be accepted and the same is required to be re-sent by the students along with 4-5 snapshots of failed submission at different time. Submissions by both means *i.e.* by email and on the OBE portal will not be accepted.

Pls. note: The **maximum time limit for delayed submission is 30 minutes** (documentary evidence of non-submission on the portal must be attached). However, all such cases (email submission) will be examined by the Review Committee, and these answer sheets shall be evaluated based on the decision of the Review and result of such students may be delayed due to verification and validation process of submission.

Sd/-

Nodal Officer(s)

November-December Semester Exam 2021

Miranda House, University of Delhi

**Dedicated . Email ids for OBE Scripts and Support Staff Contact Details for troubleshooting
Nov/Dec2021Exam Related Problems of Semester III/V students**

S.No.	Courses	Email id for obe scripts submission by students	Contact Person:
OBE Portal Time: 9: 30 a.m. to 2.30 p.m. (college email time: 2.30 p.m. to 3:00 p.m. in case of portal failure only with screenshots)			
1	B.A. (Hons.)	BAHons2021dec@mirandahouse.ac.in	Manjit Singh 9582590443
2	BSc (Hons)	BScHons2021dec@mirandahouse.ac.in	Uttam 9582433729
3	BSc Physical Science & Life Science	BScProg2021dec@mirandahouse.ac.in	Ankit 9760521368
B.A. Programme OBE Portal Time: 2:30 p.m. to 7.30 p.m. (college email time: 7.30 p.m. to 8:00 p.m. in case of portal failure only with screenshots)			
4	All subjects of BA Programme	BAProg2021dec@mirandahouse.ac.in	Deepak 8393839431

Contact No. and Email ID for PwBD students of all Courses

Email id	Person	Contact No.
pwd2021dec@mirandahouse.ac.in	Naresh	7291891032

OBE Examination Committee

Dr Bharati Jagannathan (Associate Professor)	Nodal Officers	9958823078
Dr. Seema Aggarwal (Associate Professor)		9810284682
Mr. Sandeep Anand (Senior Technical Assistant)	Technical Support to Team Members	9650807776
Ms. Jyoti Pandey (Office Assistant)	OBE Exam Portal Handling	9811057569
Mr. Deepak (Office Attendant)	Support to Nodal Officers	8393839431