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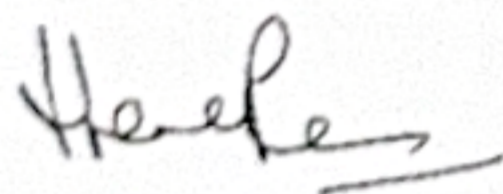
To,
Principal
Miranda House,
University of Delhi
Delhi 110007

Subject: Permission for Advertising Appointment of Research Associate Position under UNICEF-MH Project from

Dear Madam,

This is to request you to kindly grant us the permission to advertise the position of Research Associates (1 Content Creator, 1 Training Material Creator) UNICEF Research Project titled "*Adolescent Health and Wellbeing*" (2024-25). The particulars of the positions to be advertised are attached herewith.

Thanking You,



Prof. Hena Singh
Principal Investigator
Department of Political Science
Miranda House
University of Delhi

Permission
Granted.

Bd
4/4/26

TERMS OF REFERENCE (ToR)

Content Creator

Location: Miranda House, University of Delhi, New Delhi

Duration: 3 Months

Number of Positions: 1

1. Background

Miranda House, University of Delhi, is undertaking a series of workshops, consultations and youth engagement activities focusing on adolescents and young people, including mental health and wellbeing, road safety awareness, and gender and social issues. These engagements will involve students, experts, media professionals and other stakeholders.

To support communication and knowledge outputs from these activities, Miranda House seeks to engage a **Content Creator**.

2. Objective

To develop engaging, accurate and youth-friendly content for programme activities and support student-led communication outputs.

3. Scope of Work

- Developing content kit for workshops and programme sessions, including briefs, summaries and key messages.
- Creating clear, engaging and youth-friendly communication materials aligned with programme themes.
- Working with students to co-create blogs, articles, and social media content (including reels and short videos).
- Assisting in documentation of workshops and consultations in written and digital formats.
- Supporting the development of key messages and storytelling outputs from programme discussions.
- Ensuring consistency in tone, messaging and quality across all communication outputs.
- Coordinating with programme teams for timely content development and dissemination.
- Will also work as National Resource Person also.

4. Deliverables

- Workshop-related content kit (concept notes, summaries, key messages)
- Student-led blogs/articles and social media content
- Short-form content outputs (reels/scripts/captions)
- Documentation notes and communication materials and knowledge management

5. Qualifications and Experience

- Bachelor's/Master's degree in communications, journalism, social sciences or related field

TERMS OF REFERENCE (ToR)

Training Material Creator

Location: Miranda House, University of Delhi, New Delhi

Duration: 3 Months

Number of Positions: 1

1. Background

Miranda House, University of Delhi, is organising workshops, consultations and youth engagement activities focusing on adolescents and young people, including mental health and wellbeing, road safety awareness, and gender and social issues.

To ensure structured and effective delivery of these engagements, Miranda House seeks to engage a **Training Material Creator**.

2. Objective

To design structured, engaging and high-quality training materials for workshops and programme sessions.

3. Scope of Work

- Developing training modules and session plans aligned with programme themes.
- Designing presentations (PPTs) and session materials for workshops and consultations.
- Creating interactive group work formats, exercises and facilitation tools.
- Preparing training handouts, reference materials and session guides.
- Designing participant certificates and related workshop materials.
- Adapting content based on feedback from programme sessions.

4. Deliverables

- Training modules and session plans
- Presentation decks (PPTs)
- Group work designs and facilitation tools
- Training handouts and reference materials
- Certificate designs and workshop materials
- Documentation notes and communication materials and knowledge management

5. Qualifications and Experience

- Bachelor's/Master's degree in education, social sciences, communications or related field
- Experience in training design, curriculum development or workshop facilitation
- Strong skills in presentation design and content structuring
- Ability to translate complex ideas into clear, engaging training content
- Experience working with youth or educational institutions preferred

6. Duration and Remuneration

- Duration: 3 months (from April to June)
- Remuneration: As per project allocations(all-inclusive)

7. Application Process

Interested candidates may send their CV to: mhunicefproject@mirandahouse.ac.in