

Miranda House

University of Delhi

Information & Instructions for Open Book Examination, July 2020

For ALL students:

1. The Open Book Exam (OBE) is for the following candidates:
 - a. All students of Semester VI
 - b. Ex-students of EVEN semesters in Part III, Part II and Part I.
 - c. Part III students with ER (Essential Repeat), in their previous EVEN semesters, will reappear for the papers, along with the Semester VI examinations
 - d. Pass-out students, who have taken Semester VI Examinations in the year 2019, may appear for Improvement ONLY for papers in Semester VI.
 - e. Current students of Semester VI may appear for improvement ONLY for papers of Semester IV.

All Ex-students will follow the notified date sheet of examinations.

2. **Detailed circular for the OBE** is on the College and DU website link. Please read it very carefully:-

[http://www.du.ac.in/du/uploads/COVID-19/NOTIFICATION-OBE%20\(UG\)rev.pdf](http://www.du.ac.in/du/uploads/COVID-19/NOTIFICATION-OBE%20(UG)rev.pdf)

3. **The Date Sheet** is available on the following link. Please check day, date, and the time slot of your exam.

<http://exam.du.ac.in/datesheets.html>

4. Students of Semester VI are to follow their Admit Card for Discipline Papers DSE-3 and DSE-4 for Honours courses, and DSE-1 and DSE-2 for BA Programme.
5. **Repeaters** will appear for their Discipline Paper as per the alphabetical order of the names of the disciplines
6. In case of any discrepancy related to Admit card, please contact the College on the given mail id – [jyoti.pandey@mirandahouse.ac.in](mailto: jyoti.pandey@mirandahouse.ac.in) by 26 June 2020.

7. On the day of your examination, you are required to download the Question Paper from the DU portal. In case of any difficulty (for all examination assistance and queries), **please contact the College on following dedicated departmental email ID:**

S.No.	Course	Email id	Person
1	Economics	economics.iiyear@mirandahouse.ac.in	Govind 9818802041
2	Hindi	hindi.IIlyear@mirandahouse.ac.in	Govind 9818802041
3	English	english.IIlyear@mirandahouse.ac.in	Umesh 8802717753
4	Sanskrit	sanskrit.IIlyear@mirandahouse.ac.in	Umesh 8802717753
5	Bengali	bengali.IIlyear@mirandahouse.ac.in	Sandeep 9650807776
6	Geography	geography.IIlyear@mirandahouse.ac.in	Sonu 9910333109
7	History	history.IIlyear@mirandahouse.ac.in	Suresh 9971946876
8	Political science	politicalscience.IIlyear@mirandahouse.ac.in	Ankit 9760521368
9	Sociology	sociology.IIlyear@mirandahouse.ac.in	Ankit 9760521368
10	Elementary Education	Elementaryedu.IIlyear@mirandahouse.ac.in	BrahamDev 9891974541
12	Botany	Botany.IIlyear@mirandahouse.ac.in	Uttam 9582433729
13	Chemistry	Chemistry.IIlyear@mirandahouse.ac.in	Sunil kumar 9818478528 /Sushil Kumar 8527449841
14	Physical Science(Comp.Science)	Physicalscience.IIlyear@mirandahouse.ac.in	Ashok 9999399354
15	Mathematics	mathematics.IIlyear@mirandahouse.ac.in	Manjit singh 9582590443
16	Physics	Physics.IIlyear@mirandahouse.ac.in	Himanshu 9650441675/Sachin 8059054436
17	Zoology	zoology.IIlyear@mirandahouse.ac.in	Sanjay Dutt 923575141
18	Life Science	lifescience.IIlyear@mirandahouse.ac.in	Suresh 9971946876/Devender 7015217558
19	B.A. Programme	baprogramme.IIlyear@mirandahouse.ac.in	Manik 9958255311/Rohit 880819538
20	Philosophy	philosophy.iiyear@mirandahouse.ac.in	BrahamDev9891974541 /Sandeep 9650807776
21	Music	music.iiyear@mirandahouse.ac.in	Sandeep 9650807776

Examination Committee

Dr. Sudeshna Bhattacharya	Examination Deputy Superintendent	Sudeshna.Bhattacharya@mirandahouse.ac.in	9810955286
Dr. Ritu Gupta	Examination Deputy Superintendent	Ritu.Gupta@mirandahouse.ac.in	9212265618
Ms. Jyoti Pandey	Examination In charge	jyoti.pandey@mirandahouse.ac.in	9911057569

8. You will upload your answer sheet on DU portal . In case you are not able to do so, please send the **answer sheet in jpeg/PDF format to the above mentioned dedicated departmental email ID, within the time frame of the exam**, for the College to help you.
9. **The Proforma for an Undertaking related to use of unfair means** will be made available to you on the same portal from where question papers are downloaded. The Undertaking will be uploaded along with the scanned images of answer scripts. A button will be provided on the portal.

10. The duration of the exam will be **2 hours, plus 1 hour given to download and upload.**
1. **You are required to answer the questions on plain paper of A4 size, and insert page number on each sheet. You have to put your signature on top of each page of your answer sheet. The cover page of answer sheet should have following details:**
- i. Name of Student**
 - ii. Examination roll number**
 - iii. Name of Course**
 - iv. Semester**
 - v. Unique Paper Code**
 - vi. Title of Paper**
 - vii. Date and Time of Examination**
11. **You are required to scan the answer sheets using any document scanning app (Adobe Scan) starting with cover page and continue till all pages are scanned. Please ensure that you are uploading the correct and final answer sheets. Once the answer sheets are uploaded, no further changes can be made.**
12. You can also avail the facilities at the **Common Service Centre (CSC)**, nearest to your residence, free of cost. The details of CSC are on the official website of the Ministry of Electronics and Information Technology (**MeitY**). All relevant information regarding the CSCs shall be uploaded on the official website of the University before the commencement of the OBE.
13. Any student in dire need for ICT infrastructural support may please intimate college by 26 June 2020. The college has limited ICT resources which can be made available keeping principles of physical distancing in mind.

For PwD Students:-

- 2. The duration of the exam will be 5 hours.
- 3. In case you wish to write the exam in the College, you may bring your own scribe or send your request for a writer/scribe by 26 June 2020, jyoti.pandey@mirandahouse.ac.in
- 4. In case you use CSC facility near your residence, you are advised to take your scribe with you.
- 5. You may send your queries related to the OBE, if any, to the Dean (Examinations) at dean_exam@du.ac.in
- 6. Detailed circular for the OBE is on the DU website link. Please read it very carefully:-
http://www.du.ac.in/du/uploads/COVID-19/04062020_Notification%20for%20OBE%20for%20PWD%20students.pdf

All Students are required to check the College and DU website regularly, for updates.

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Acting Principal