University of Delhi

in collaboration with

IQAC, Miranda House

NATIONAL ONLINE ADMINISTRATIVE TRAINING PROGRAM

April 12-17, 2021

CALL FOR REGISTRATION AND PARTICIPATION

The program is open to administrative staff (upto the level of Section Officer) and laboratory staff from various colleges, universities and other organizations across the nation. There will be no registration fee.

MODULE : ADMINISTRATION AND ESTABLISHMENT		
12.4.2021, Monday 3:30 PM	Welcome Address	Dr. Bijayalaxmi Nanda Acting Principal, MH
12.4.2021, Monday 3:40 PM	Address	Dr. Vikas Gupta Registrar, DU
12.4.2021, Monday (4-6 pm)	Motivation and Leadership	Dr. Shankar Goenka Country Head, WOW Factors India Pvt. Ltd.
13.4.2021, Tuesday (4-6 pm)	Reservation and Roster	Dr. H. S. Rana Principal Director, Institute of Public Administration, Bangalore
15.4.2021, Thursday (4-6 pm)	Process of Admission and Examination	Dr. Bipin K. Tiwari Dept. of Political Science, University of Delhi
16.4.2021, Friday (4-6 pm)	Procurement procedure in Government e-Marketplace (GeM)	Dr. Kalyan Bhattacharjee Joint Registrar, IIT Delhi
17.4.2021, Saturday (4-6 pm)	Leave rules and LTC	Mr. Pradeep K. Mohanty Registrar, National School of Drama, India
17.4.2021, Saturday 6:00 PM	Vote of Thanks	Ms. Meenakshi Sahay Joint Registrar, DU Dr. Nisha Vashishta Coordinator, IQAC
Zoom link	https://zoom.us/j/97303194755?pwd=TFUybEd3WGQ1V2FjYlQ0U1l3Q2RVQT09	

For registration click here https://forms.gle/CCb9hG1cgjKBvehQ7
LAST DATE FOR REGISTERATION: 10.4.2021, 5 PM

Dr. Vikas Gupta Registrar, DU *Patron*	Dr. Bijayalaxmi Nanda Acting Principal, MH *Patron*	Ms. Meenakshi Sahay Joint Registrar, DU *Coordinator*	Dr. Nisha Vashishta Coordinator, IQAC, MH *Coordinator*
Dr. Saloni Bahri Dept. of Botany, MH *Co-coordinator*	Dr. Simran Jit Dept. of Zoology, MH *Co-coordinator*	Mr. Sharad Kumar Sant Assistant Registrar, DU *Co-coordinator*	Mr. Akhilesh Jha Assistant Registrar , DU *Co-coordinator*