



**NOTICE**

Applications are invited on the prescribed forms (available from the college office) together with necessary supporting documents for the grant of Study Leave during the academic year 2021-2022.

Completed forms in triplicate along with recommendation letter from the Head of the Department concerned at the University of Delhi. Admission letter / permission for higher studies / research plan, should reach the college office not later than 29 January 2021.

Application for extension of study leave may be submitted on plain paper along with necessary letter of recommendation from the Head of the Department concerned at the University of Delhi and from the supervisor and a latest report on the work so far done by 29 January 2021.

Teachers who wish to apply for the Extra-ordinary leave (fresh applications as well as for extension of E.O.L.) for study and other purpose for the academic year 2021-2022 should also submit their applications on plain paper supported by documentary evidence, if any, by the above date i.e. 29 January 2021.

**Note**

1. A copy of the Study Leave rules and revised guidelines for the grant of study leave /EOL are placed on the Staff Notice Board (Near Staff Lounge) and the college website for information and guidance.
2. The last date prescribed for submitting applications will not be extended.

*B. de*  
**Actg. Principal**

Copy: Staff Notice Board  
Science Notice Board  
Website  
For circulation among the staff  
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