



BULLETIN OF
INFORMATION
2025-26

IMPORTANT

- A student can apply to the Hostel only after admission to the college.
- Duly filled Hostel Form should be submitted online after paying the college fees.
- Admission to the Hostel is strictly on the basis of merit.
- List of selected candidates for each course will be displayed on College website and Hostel notice board.
- Seats will be allotted as per the number of seats for each course.
- The Hostel admission schedule will be displayed on the Hostel Notice board and the College Website.





MIRANDA HOUSE HOSTEL
BULLETIN OF INFORMATION
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HOSTEL COMMITTEE

Prof. Bijayalaxmi Nanda, Principal
Dr. Seema Aggarwal, Vice Principal
Dr. Nandini Dutta, Bursar
Dr. Sanju, Member
Dr. Malabika Pal, Member
Dr. Deepti Rawat, Member
Dr. Anshika Lumb, Member
Dr. Shipra, Resident Tutor

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WARDEN

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HOUSE KEEPER

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ADMINISTRATION

Mr. Rajesh Kumar, Dealing Assistant

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SEATS IN HOSTEL

Total:	361
First Year	90

CONTACT:

Email : warden@mirandahouse.ac.in
housekeeper@mirandahouse.ac.in



THE HOSTEL

It is a privilege to be a resident scholar at Miranda House. The Hostel has been home to several famous and distinguished alumnae in their formative years. The college was established in 1948 by the then Vice Chancellor Sir Maurice Gwyer and the foundation stone was laid by Lady Edwina Mountbatten on 07 March the same year. The first building to come up was the Hostel. Designed by the renowned architect, Walter George, it is an architectural delight. The sprawling building with a red brick façade is iconic. It is laid out in an aesthetically designed quadrangle enclosing well-kept gardens, paced out by a pathway lined by bottle palms. The long corridors, the stonework balconies, the dining hall with a high arched ceiling and monastic long tables and benches add to its charm. Over the last few years, extensive restoration and refurbishment work has been undertaken to preserve the heritage character of the building and its unique interiors. A new hostel block was added in 2012. It integrates harmoniously with the old hostel and matches the grandeur of Walter George's construction, adding to its beauty with equal grace.

Located within the college campus, the residence opens on Chhatra Marg.

- The Vice Principal is in charge of the Hostel and is assisted by the Hostel Committee.
- The day-to-day functioning is taken care of by the Hostel Warden and the Housekeeper.

ELIGIBILITY CRITERIA

- Only outstation Undergraduate students of Miranda House are eligible for admission to the Hostel. Students whose parents reside in the NCT of Delhi, which includes Delhi, New Delhi, Faridabad, Gurgaon, Noida, Greater Noida and Ghaziabad, are not eligible.
- Admission to the Hostel is based on academic merit, using the same criteria as for admission to the course.

ALLOCATION OF SEATS

- The number of seats in any Discipline Course depends on the sanctioned seats in that course.
- Seats in the Hostel are allocated course-wise, strictly on merit.
- The Hostel seat will be withdrawn, if the student changes her course of study.
- Seat allocation was initially for three years. However, with the initiation of the four year UGCF under the NEP 2020, some seats have been allocated for the fourth year. Beginning this year seat allotment will be distributed across all four years.
- The policy of the Hostel Committee regarding seat allocation for PwBD considers both the degree of the applicant's disability and the Hostel's capability to manage certain kinds of disabilities based on existing infrastructure and logistical constraints.
- **The college reserves the right to change the criteria for admission/readmission to the Hostel as deemed fit.**

APPLICATION FOR ADMISSION TO THE HOSTEL

- Students desirous of admission to the hostel are required to fill the Online Hostel Admission Application Form after securing admission to the college as per schedule notified on the college website.
- Copies of the following documents must be submitted along with the Hostel Admission Application Form.
 - CUET Score Card
 - Class 12 marksheet and the College Admission Fee Receipt
 - Proof of Residence Certificate issued by a competent local authority. The certificate could be from employer of the parent, the District Magistrate (Domicile), or an Affidavit.
 - Category Certificate in case of SC/ST/OBC/PwBD students as required in the admission to the college.
- All certificates are subject to verification by a competent authority.
- List of students selected for admission to the Hostel shall be displayed on the College Website as well as the Hostel Notice Board.

Note: As per University of Delhi rules the college will accept self-attested copies of documents/papers provided by the applicant. However, if any false attestation/ falsified records are detected, the student will be debarred from attending any course in the University or its college(s) for the next five years; in addition a criminal case under relevant section(s) of IPC (viz. 470, 471, 474, etc.) will be instituted against her. The applicant also loses the Hostel seat.

ADMISSION

- Students selected for admission to the hostel shall be required to pay (online) the first installment of the Hostel Fee.
- Online Payment of fee is through State Bank of India at a link available on the college website at www.mirandahouse.ac.in/payments.
- Students are required to submit a medical certificate regarding ailment/medication/ therapy sessions for any disorder (mental or physical) if any, at the time of joining the Hostel.
- **The decision of the Hostel Admission Committee will be final in all matters.**

Note: It is important for a student to have a Local Guardian. The Local Guardian is responsible for the welfare of the resident in case of an emergency or illness. In no case shall a Local Guardian be a student. The name of the Local Guardian stated in the Hostel Admission Form will be subject to approval of the college authorities. The college reserves the right to ask for a change of Local Guardian. Any change in Local Guardian requires prior approval of the college. In case a student or her family does not have a local family/friend circle, they may request the college to assign a faculty mentor as Local Guardian.

FRESH ADMISSION AGAINST VACANT SEATS

- Any vacancy that arises in any course, will be notified on the Hostel Notice Board and the College Website.
- Admission to vacant seats will be on the basis of merit.
- Students on the waiting list are advised to regularly check the Hostel Notice Board/College Website for relevant information. No individual intimation will be sent in this regard.
- Students offered a hostel seat are required to pay the fee within the stipulated time failing which the seat will be offered to the next student in order of merit.

GENERAL INFORMATION

- Hostel is available to all residents from the first working day of the new Academic Year for one academic year.
- All fresh entrants are advised to come to the Hostel one day before the college reopens after the summer break.
- Since it is a privilege to gain admission to the Miranda House Hostel, residents are expected to attend the classes regularly and maintain an excellent academic record. A minimum attendance of 66.67% has to be maintained in each year as per University rules. Residents who are short of attendance will lose the hostel seat.
- The Hostel provides additional opportunities to participate in co-curricular and extra-curricular activities. Residents are strongly urged to participate in both college and hostel activities as these will help them build a portfolio of achievement and get an opportunity to showcase their talent.
- Performance of residents admitted on the basis of Sports/ECA, will be monitored periodically. They are liable to lose their Hostel seat if their participation in the specific activity is found to be deficient.

BASIC AMENITIES

- Rooms: Miranda House Hostel offers accommodation on twin-sharing basis. In addition, 6 rooms are 4-seaters. All rooms are fully furnished. These have ergonomically designed furniture that includes a single bed with storage box and drawer and fitted mattress, bedside table, dresser, cupboard, study desk, overhang book case and chair, for individual use. Furnishing is provided to each student. Rooms are not air-conditioned. AC or room heaters are strictly not allowed. If any resident is found using AC or room heaters disciplinary action will be taken against her. Personal Air-Coolers are permitted on payment and as per the guidelines decided by the Hostel Committee.
- Toilet Blocks: Each wing has a toilet block with hygienic facilities and geysers for hot water.
- Pantry: Each wing provides access to a shared Pantry having a refrigerator, microwave oven and hot plate for student use.
- Drinking Water: Each wing has a Water Cooler served by water purified by an Industrial RO.
- Dining Hall: The dining hall has a seating capacity of more than 200.

Note: In case a resident's parents change their residence, she should immediately inform the Hostel Office in writing so that her eligibility can be verified afresh to avoid disciplinary action.

- Dining Hall Kitchen: This is fully equipped with industrial burner stoves, cookers, ovens, tandoor, automated grinders, mixers, dough kneader, vegetable peelers, etc. The kitchen has stores for groceries, non-perishable and perishable food items and separate areas for storing, processing and cooking non-vegetarian food.
- College Eateries: Residents have easy access to college eateries that include the College Canteen, Nescafe outlet, and Pizzas and More (PAM) outlet during college hours.
- Night Dhaba: This facility run by the canteen contractor provides snacks to resident students from 8.30 pm to 10.30 pm (November to February), only if requested by the residents.
- Launderette: The Hostel has an in-house launderette that has IFB Washing Machines and Dryers operated by specially engaged staff. A schedule has been drawn for use of Launderette by student residents of different years. Students are encouraged to use this facility as per norms and schedule. Ironing facility for extra clothes is available on payment of charges.
- Wi Fi: The entire college and the Hostel are Wi Fi enabled. Additional Wi-Fi services have been provided in the 2 common rooms.
- Laptops: Residents are permitted to bring their own laptops. The college also issues laptops to students desirous of availing the facility.
- Digital Resource Centre (DRC) : Residents have access to the DRC located in room numbers 107-108 of the academic block, from Monday to Saturday from 8.30 am to 5.00 pm.
- Reading Room: An AC reading room is available in the new hostel block.
- Library: Resident students have access to college library which is kept open till 7.00 pm during exam time.
- Auditorium: Resident students can book the college auditorium for cultural activities.
- Sports Facilities: These are shared with the college. Students are encouraged to use the Fitness Centre and outdoor courts and also enroll in Aerobics, Yoga and Taekwondo sessions specially organized for them.
- Common Rooms: The old and new hostel blocks have a common room, each. Each has installed a television set with DTH. New Common Room is fully air-conditioned.
- Visitors Arcade: Seating is provided in the arcade at the entrance of the hostel.
- Public Address System: The visitor's arcade has a Public Address System that can be used to communicate with students across the hostel.
- Gen Set: Electricity supply is 24 hours and connected to College Gen Set in case of outage.
- Services: Electrician and plumber are available as per requirement.
- Sanitation: Special focus is on cleanliness, health and hygiene. Adequate sanitation and garden staff take care of the estate.
- Counsellor: A well qualified counsellor is available three days in the week from 11.00 am to 4.00 pm. The facility is located in the hostel and is shared with the college.
- Medical Unit: Medical facilities are provided on campus through an arrangement with Nulife Hospital. A well qualified doctor is available on three days in the forenoon. A nurse is available on all working days from 9.30 am to 4.30 pm. A sick bay is available with two hospital beds; this is for use by students requiring special care. All residents are members of WUS, located within 5 minutes walk. The college is well connected to major hospitals such as St. Stephen's Hospital, Hindu Rao Hospital and Sant Parmanand Hospital, as well as other private nursing homes in the neighborhood.

- **Administration:** The Hostel Office is open from 8.30 am to 5.00 pm.
- **Warden:** There is a warden and a residents tutor (RT) who are available in the hostel throughout the week. Warden resides on the campus in quarter reserved for her. RT resides in the Hostel Room. They take care of any medical emergency in the night hours.
- **Guest Accommodation:** One fully furnished air-conditioned Guest Room is available for a maximum of three days for parents on payment basis. Advance booking is required.
- **Security:** Dedicated round-the-clock security guards have been employed. The entire Hostel premises are under CCTV coverage apart from the residents rooms.

HOSTEL RULES AND REGULATIONS

Students seeking admission to the hostel must read the rules and regulations carefully.

- Residents are required to maintained an atmosphere of dignity, decorum, cordiality and friendliness in the hostel.
- Residents are expected to appreciate the time, effort and money spent in the maintenance of the hostel, its premises and all the facilities. They are expected to participate in the upkeep of infrastructure as equal partners and not indulge in any activity that will damage the property.
- Misuse of the lawns such as causing damage to plants and trees and littering will invite disciplinary action.
- Resident student will be responsible for the care of the room allotted to her and the furniture provided to her. Furniture cannot be rearranged or removed from the room. No additional furniture can be brought into the Hostel without prior permission of the Warden.
- Rooms are not air-conditioned. Request to install air-conditioner or room heater will not be entertained under any circumstances. If it is found that the residents are using air-conditioner or room heater they may loose their hostel seats.
- Residents are expected to keep their rooms neat and tidy. Rooms are subject to inspection by the Warden and Hostel Committee Members. Residents are also required to maintain cleanliness and sanitation of the bathrooms and corridors. Bins are provided for collection of litter.
- Defacing walls, doors, corridors and cupboards by writing, painting or pasting posters, notes, etc. with glue/tape/nails, etc. is not allowed. Any loss of property is subject to imposition of fine.
- Small pantries, each with a refrigerator, hot plate and microwave oven, are provided in the designated areas in the Hostel. Cooking is strictly prohibited in the rooms.
- Students are not allowed to borrow or remove the hostel assets from any area.



- Personal clothes can be dried only in specified areas.
- Residents will be charged for all damages and losses caused individually or collectively.
- Residents should not engage in any activity in the room that would cause disturbance to other residents.
- Any musical instruments may be played at a low volume.
- Resident on leaving her room must switch off the lights and fan.
- Residents are advised not to keep expensive items or large sums of money in their rooms. The Hostel/College will not be responsible for any such loss.
- Residents are required to be punctual for all meals.
- Students are not allowed to remove the kitchen utensils, crockery and cutlery from the Dining Hall. Any loss of property is subject to imposition of fine.
- Luggage can be left in the Hostel premises at the end of the academic year at a designated place only.
- Residents must hand over possession of the room to the Warden before leaving and obtain a Clearance Certificate from her.
- Residents must put their complaints/concerns in writing regarding prior health issues (with documentary evidence). This Information should be provided at the time of admission.
- In case of theft the student is responsible for filing a Non investigative Report besides reporting (in writing) to the Warden/Principal.
- The college strongly promotes diversity & inclusivity. Hence, the residents are expected to refrain from bullying/intimidating fellow hostellers. Strict action would be taken if any such incident is reported.
- No arbitrary room shifting request would be entertained/permitted except under extraordinary circumstances. The sole authority to decide on the same lies with the Principal.

Note:

- University of Delhi and Miranda House is a No Tobacco Zone and Zero Tolerance for Ragging.
- Use of Tobacco, Alcohol, Narcotics and Drugs is strictly prohibited.

VISITORS

- The visiting hours are from 9.00 am to 4.00 pm on Sundays and other holidays, and from 4.00 pm to 7.00 pm on other days.
- Resident students may invite only women visitors to their rooms with the permission of the Warden.
- Male visitors can meet the resident only during specified hours in the visitor's area.
- No resident can engage any person for service of any kind.
- Prior permission from the Warden is necessary for taking any college approved service provider to the room.

ROOM GUESTS

- Resident students may invite women guests for overnight stay.
- Women guests are permitted to stay for a maximum period of three days with prior permission of the Warden.
- The Guest Charges are Rs. 250 per day for day scholars and Rs. 300 per day for others, inclusive of meals. The charges are payable in advance. The billing will be from 12 noon to 12 noon next day.

GUEST HOUSE ACCOMMODATION

- Students may book air-conditioned single room accommodation in the Guest House for their parents/immediate family members for a maximum period of three days, subject to availability.
- The Room Tariff is Rs.1500 per day excluding meals, payable in advance.
- Meals can be taken in the mess Dining Hall on advance notice and payment.

Note:

- Guest Forms are available with the Warden.
- Prior permission is necessary. Duly filled form should ordinarily be submitted at least 3 days in advance.

The college reserves the right to revise, modify or change any of these regulations. Residents must abide by all instructions displayed on the Hostel Notice Board from time to time.

SIGN IN

- Sign in Time is 10.30 pm.
- Resident is expected to apply for Night Leave for later entry.
- Resident is expected to *Sign In* for the night between 7.30 pm and 10.30 pm using the Night Register or Biometric System, as the case may be.
- Resident not on sanctioned Night Leave wishing to go out of the Hostel premises for short duration between 7.30 pm and 10.30 pm is required to *Sign Out* and *Sign In* at the Gate, providing requisite information in the Night Register kept for the purpose. Resident will be required to fill the Night Register each time in case of multiple exits/entries.

VACATIONS LEAVE

- Residents must ordinarily be present on the first and last day of every semester.
- Residents may leave for home only on the officially announced date for commencement of the vacations. Travel arrangement should be made accordingly.
- Residents who leave the hostel before the commencement of the vacations need to follow the same process as for extraordinary leave
- Students admitted under the Sports category are advised to stay in the Hostel during the winter break if there is any sports event in which they are required to participate.

ADDITIONAL LEAVE ENTITLEMENT

Resident is entitled to Night Leave on

- Weekends, beginning Saturday after classes are over combined with the following Sunday.
- Additional 6 Nights per month on other weekdays.
- Public Holidays.
- College and University Holidays.

Note: • Resident is required to be in the Hostel by 10.30 pm each day. She must apply for Night Leave otherwise, i.e. if planning to be out later than 10.30 pm.

PROCEDURE FOR APPLICATION AND SANCTION OF LEAVE

- Leave may be applied for in the Leave Register available in the Warden Office.
- Resident must apply for Night Leave one day in advance.
- In case a resident requires Night Leave for an activity sponsored/recommended by a specific department/society, recommendation of the Teacher-in-Charge/Convener will be required.
- Request for Extraordinary Leave must be accompanied by a written request by the parent/guardian and duly recommended by the Teacher-in-Charge of the department.
- After availing Leave, residents are required to provide update on leave actually availed with due verification by the Warden.

Note:

- All entries in the Leave Register must be made neatly in ink and duly signed.
- The Night Leave privileges may be withdrawn for a specified period, if students stay away from the Hostel without obtaining required permission.
- No leave will be sanctioned on the basis of telephone calls received from students.

EXTRAORDINARY LEAVE

- Leave other than Night Leave will be considered as Extraordinary Leave.
- Applications for Extraordinary Leave on personal grounds must ordinarily be accompanied with a written request from the parents/guardians.
- A resident may avail of Extraordinary Leave to become a day scholar for not more than two weeks in an academic year.
- Applications for Extraordinary Leave on Academic/Extracurricular/Co-curricular grounds must be accompanied by a specific recommendation by the Teacher-in-Charge/Convener of the Department/Society.
- Decision on grant of Extraordinary Leave will be based on the merit of the case. The leave granting authority may consult the concerned teacher(s) before deciding a specific case.

Note: The Hostel seat will be allotted to another student if a resident fails to return to the Hostel at the end of the vacation and no information is furnished to the office within 10 days.



DINING FACILITIES

Meals will be served in the Dining Hall at the following timings:

Breakfast	08.00 am to 09.00 am
Lunch	12.45 pm to 1.45 pm
Tea	04.30 pm to 05.15 pm
Dinner	07.30 pm to 08.30 pm

- Residents are required to be punctual for all their meals.
- Hostel provides vegetarian food daily and non-vegetarian food once in a week.
- Residents can avail of the facility of packed lunch on prior intimation to the Warden.
- Residents who are late from class for any meal or want a meal earlier than the scheduled time must inform the Warden in writing for a special arrangement.
- Residents are strictly advised to have their meals in the Dining Hall.
- Residents are not permitted to carry food from the Dining Hall to their rooms except under extraordinary circumstances.

MEDICAL FACILITIES

- It is compulsory for the resident to become a member of the World University Service (WUS) Health Centre in the University North Campus for availing medical facilities.
- A Medical Unit operated in collaboration with Nulife Hospital, Outram Lines, Delhi, is located within the hostel.
- A well qualified visiting doctor is available for consultation thrice a week.
- A full time nurse is available from 9.30 am to 4.30 pm, on all week days (Monday to Saturday).
- All cases of illness must be immediately reported to the Warden.
- Residents are strongly advised not to use self-prescribed medicines in case of illness.
- A Sick Bay is located close to the Medical Unit and Warden's residential quarters. This should be availed of on medical advice.
- Generally all serious cases of illness are referred to a hospital or nursing home with the knowledge of the local parent/guardian.

GUIDANCE AND COUNSELLING

- A Guidance and Counselling unit run by a professionally trained Counsellors is located within the Miranda House Hostel.
- The Counsellor plays a crucial role in helping students overcome exam worries, stress, personal and social problems.
- The Counsellor is available thrice a week during College hours to address the needs of students and staff, without any charges.
- The Counsellor organizes several workshops throughout the year for all students.

HOSTEL FEES

- Hostel Fee is payable Online through the College Electronic Payment System.
- Hostel Fee is for the duration of 10 months beginning from the first day of the Academic Year. Residents are allowed to stay till the end of their respective semester examinations. Guests charges of Rs. 250/- per day will apply beyond this period.
- Hostel Fee is payable in two installments.
- Residents are advised to open an account at the State Bank of India, Miranda House Branch in the college.

Fees (Rs.)	1st installment at the time of new admission	2nd installment
Admission Charges	200	
Establishment Charges	14500	14500
Mess Charges	11500	11500
Student Activities	750	750
W.U.S. Membership	240	
Security Deposit*	5000	
Total	32190	26750

*Refundable

- The first installment has to be paid before joining the hostel.
- The second installment is to be paid before the first day of even semester.
- Establishment charges on pro rata basis for the full calendar month while other charges will be the same as given above.
- Residents will be required to pay the Mess Charges from the month of joining the Hostel. Mess Charges will be charged for the full calendar month and not any part thereof.
- Residents who fail to pay their dues will be charged a late fee of Rs. 5 per day after the due date.
- Residents who fail to pay their dues beyond a period of 30 days from the due date are liable to lose their seat.
- The college reserves the right to revise the fee structure.



REFUND OF HOSTEL CHARGES

- A resident who has paid the first installment of fee and withdraws admission on or before 30 days will be refunded 50% of the establishment charges.
- A resident who has paid the first installment of fee and withdraws admission after 30 days will not be entitled to get any refund of the establishment charges.
- A resident who has paid the second installment of the fee and withdraws admission before 30 Days, will be refunded 50% of establishment charges paid in the second installment.
- A resident who has paid the second installment of fee and withdraws admission after 30 days will not be entitled to get any refund of the establishment charges.
- A resident who leaves will be liable to pay the mess charges for the full calendar month and not any part thereof.

SECURITY DEPOSIT REFUND

- Hostel Security Deposit will be refunded only after the student has left the hostel.
- It must be claimed within one year of leaving the hostel else the deposit shall lapse.
- The cost of breakage and other dues, if any, will be deducted from the Hostel Security Deposit.
- Security Deposit refund may be withheld if the College or Hostel dues are not cleared.

AWARDS FOR RESIDENT SCHOLARS

- **Sanyukta and D. N. Chaudhari Award for Resident Scholars** was instituted by Mr. D. N. Chaudhari in the academic year 2007-08. There are three need cum merit based awards of Rs. 5000 each for students of Semester II, IV and VI residing in the Hostel. These are given on the basis of their economic need, academic performance, participation in co-curricular/extracurricular/department activities and attendance record. Selection is on the basis of an interview. The Scholarship amount and the Certificate of Merit will be given on the Founder's Day of the college.
- **Mrs. Vidya and Mr. Basheshar Nath Taneja Scholarship for a Resident Scholar** has been instituted in 2017-18 by Dr. Poonam Taneja, an alumna of B.Sc. (Honours) Chemistry of the college, in the memory of her parents. This need cum merit based scholarship carries an award of Rs. 60,000 for one II year Science stream student residing in the Hostel. Economic need, academic performance, participation in co-curricular/extracurricular/department activities and attendance record form the basis of selection. The donor desires to support a student for two years of her studies. The first award was given in August 2018. In the next academic year, in case the recipient is unable to maintain the eligibility standards, fresh applications will be invited again from the II year students. The scholarship would be disbursed by 31 August and a Certificate of Merit would be awarded on the Founder's Day of the college.

Note: Details of financial assistance, scholarships and awards are given in the College Handbook.

DISCIPLINE

- All students are required to maintain discipline and congenial environment in the college as well as the hostel.
- Strict action will be taken against students who break rules/discipline of the hostel.
- College Proctorial Committee is concerned with maintaining discipline in College including Hostel. It is a representative body comprising of faculty members.
- Ragging in any form is a Criminal Offence and is strictly prohibited. The Anti-Ragging Committee will undertake preventive and prohibitive anti-ragging measures as per Ordinance XV-C, University of Delhi (page 12). At the time of admission and at the beginning of an academic session every student has to give an undertaking pledging non-participation in any form of ragging. Every student is provided with a booklet on the University of Delhi Anti-Ragging Ordinance. This should be adhered to strictly.
- The Anti-Ragging Committee of the hostel consists of the College Proctorial Committee, members of the Hostel Committee and the elected members of the Hostel Students' Union. Any occurrence of ragging should be immediately reported to the concerned committee.



RELEVANT UNIVERSITY ORDINANCES

MAINTENANCE OF DISCIPLINE AMONG STUDENTS

ORD. XV-B. MAINTENANCE OF DISCIPLINE AMONG STUDENTS OF THE UNIVERSITY

1. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he/she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance, the following shall amount to acts of gross indiscipline: (a) physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi; (b) carrying of, use of, or threat to use of any weapons; (c) any violation of the provisions of the Civil Rights Protection Act, 1976; (d) violation of the status, dignity and honour of students belonging to the scheduled castes and tribes; (e) any practice-whether verbal or otherwise-derogatory of women; (f) any attempt at bribing or corruption in any manner; (g) wilful destruction of institutional property; (h) creating ill-will or intolerance on religious or communal grounds; (i) causing disruption in any manner of the academic functioning of the University system; (j) ragging as per Ordinance XV-C.

ORD. XV - C. PROHIBITION OF AND PUNISHMENT FOR RAGGING

1. Ragging in any form is strictly prohibited, within the premises of College/ Department or Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which-(a) involve physical assault or threat to use of physical force; (b) violate the status, dignity and honour of women students; (c) violate the status, dignity and honour of students belonging to the scheduled castes and tribes; (d) expose students to ridicule and contempt and affect their self esteem; (e) entail verbal abuse and aggression, indecent gestures and obscene behaviour.

4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, of University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.
9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under Clause (7) disclosing the occurrence of ragging incidents described in Clause 3 (a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice-Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, Departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
11. In case any students who have obtained degrees of Delhi University are found guilty under this Ordinance appropriate action under Statute 15 for withdrawal of degrees conferred by the University shall be initiated.
12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
13. All institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance, and to give aid and assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

Note: Order of the Vice-Chancellor in pursuance of Ordinance XV-C:

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi.

Students against whom necessary action is taken under this note, will be given post-decisional hearing, with strict adherence to the rules of natural justice.

POLICY ON SEXUAL HARASSMENT

After the enactment of the **Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressed) Act, 2013** and its notification by Government of India, University of Delhi issued notification No. Estab.II(1)/27/ACC/2006/ dated 9 January, 2014 declaring that the provisions of this Act supersedes the University Ordinance XV-D. Further, vide its Notification No. Estab.II(i)/027/ACC/2006 dated 16 January, 2014 the University of Delhi constituted its own Internal Complaints Committee as required under the Act and directed all colleges/institutions under it to constitute their own Internal Complaints Committees.

According to the Act of 2013, the University of Delhi is committed to maintain and create an academic and work environment free of sexual harassment for students, academic staff and non-teaching staff of University of Delhi.

Sexual Harassment shall include, but will not be confined to, the following:

- When submission to unwelcome sexual advances, requests for sexual favours, and verbal or physical conduct of a sexual nature are made, either implicitly or explicitly, a ground for any decision relating to employment, academic performance, extracurricular activities, or entitlement to services or opportunities at University of Delhi.
- When unwelcome sexual advances, verbal and non-verbal and/or physical conduct such as loaded comments, remarks or jokes, letters, phone calls or e-mails, gestures, exhibition of pornography, lurid stares, physical contact, stalking, sounds or display of a derogatory nature that have the purpose and/or effect of interfering with an individual's performance or of creating an intimidating, hostile or offensive environment.
- When a person uses, with a sexual purpose, the body or any part of it or any object as an extension of the body in relation to another person without the latter's consent or against the person's will, such conduct will amount to sexual assault.
- When deprecatory comments, conduct or any such behavior is based on the gender identity/sexual orientation of the person and/or when the classroom or other public forum of the University is used to denigrate/discriminate against a person or create a hostile environment on the basis of a person's gender identity/sexual orientation.

INTERNAL COMPLAINTS COMMITTEE (ICC)

At the level of College, all complaints of these nature, are to be routed through the **Internal Complaints Committee**, to be comprised of:

1. A Presiding Officer - a woman employed at a senior level at the workplace from amongst the employees. [Sec.4 (2) (a)]
2. Not less than two Members - from amongst the employees preferably committed to the cause of women OR who have had experience in social work OR have legal knowledge.[Sec.4 (2) (b)]
3. One Member - from amongst NGOs OR associations committed to the cause of women OR a person familiar with issues relating to sexual harassment.[Sec.4 (2) (c)]
4. One half of the total Members nominated should be women. [Sec.4 (2) ©].

5. Under the UGC guidelines of May 2016, as directed by the University of Delhi, the membership has extended to include three elected student members and two nominated non-teaching members.
6. The Presiding officers and Members will hold office for a period not exceeding three years. [Sec. 4 (3)] The Internal Complaints Committee (ICC) so constituted will carry out its responsibilities as contained in Chapters (IV) and (V) of the Act.

STUDENTS' REPRESENTATION ON ICC

The **UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations 2015** stipulates the composition of Internal Complaints Committee (ICC) in Section-4.

As per the UGC Regulations 2015:

1. There will be nine members on ICC: a Presiding Officer, two faculty members and two non-teaching employees, one member from amongst non-government organisations or association and three students.
2. Three students will be elected through transparent democratic procedure.
3. The term of Office of the members on the ICC shall be for three years, HEIs may also employ a system whereby one-third of the members of the ICC may change every year.

The Staff Council, Miranda House of 14 December 2018 noted that the Ordinance XV-D also provided for three students' representation on the College Complaints Committee (redressal committee under the Ordinance). The process laid down by the Ordinance XV-D provided for a mechanism which was transparent and democratic. At the same time, the procedure of election produced sensitisation because of greater involvement of students. The Staff Council, therefore, adopted that the same procedure for electing the three students' representation on the Internal Complaints Committee.

ELECTION OF THREE STUDENTS' REPRESENTATIVES TO ICC

1. Every year, three student representatives shall be elected to ICC from a Gender Sensitising Committee of students comprising one elected representative of each class. At least one of the three representatives should be a second year graduate student.

2. ELECTION SCHEDULE:

All the important dates for nomination, withdrawal and polling will be notified by college college authorities at the beginning of the academic session.

3. MODE OF ELECTIONS:

- i. The first stage for the election of the student representatives, i.e. electing from each class a member of the GSC, can be done over a period of a week.
- ii. Election will be through secret ballot.
- iii. Three students polling maximum number of votes will be elected as representatives. The student representatives include at least one from 2nd year in the ICC.
- iv. The elections will be conducted by the Principal as Returning Officer and Convenor, Women Development Cell as Presiding Officer.

At the time of counting the votes, candidates/ a nominee of each candidate can be present as an observer.

SHADES OF MIRANDA HOUSE HOSTEL



HALLS OF RESIDENCE



The background of the entire page is a faded, sepia-toned photograph of a large, historic stone building. The building features a series of prominent, rounded arches supported by thick stone pillars. The architecture appears to be of colonial or early 20th-century origin. Some windows with white frames are visible on the upper levels of the building. The overall tone is warm and historical.

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