



Ref. Tender No. MH/2019/RC

Dated: 15 May 2019

TENDER NOTICE

Annual Rate Contract for chemicals, glassware, plasticware, instruments, molecular biology kits, plant material, filter paper, etc.

Tenders are invited for the rate contract of the following items (details in Annexure I)

- Chemicals
- Glassware
- Apparatus other than glassware, e.g. tripod stand, burette stand, etc.
- Plasticware, e.g. micropipettes, microcentrifuge tubes, micropipette tips, Petri dishes, etc.
- Laboratory instruments, e.g. melting point apparatus, pH meter, colorimeter, conductivity meter, stop watch, thermometer, water bath, vacuum pump, oven, magnetic stirrer hotplate, centrifuge, polarimeter, luxmeter, microscopes, etc.
- Molecular biology kits
- Plant materials, e.g. Algae, Fungi, Bryophytes, Pteridophytes, and Gymnosperms
- Permanent microslides
- Whatman laboratory products
- Filter paper
- Other general items used in undergraduate laboratory.

Terms and conditions of the tender are in Annexure II.

The following protocol should be carefully observed while submitting tenders; else the tender may not be considered.

1. The tender should be sent under sealed cover addressed to **The Principal, Miranda House, not later than Tuesday, 18 June 2019, 5.00 pm.**
2. The words **"Tender for Rate Contract--Chemicals/Glassware, Tender No. MH/2019/RC"** should be written prominently on the envelope along with the last date for submission.
3. Earnest Money Deposit (EMD) (refundable) of Rs. 10,000/- should be submitted in the form of a demand draft drawn in favour of the Principal, Miranda House, along with the bid. Name, address and telephone number of the bidder should be clearly written on the reverse of the draft.
4. Vendors exempt from submitting EMD must attach the relevant certificate.
5. The tenders will be opened on **Thursday, 20 June 2019 at 12.00 noon.**
6. Vendors already on the Rate Contract panel of Miranda House during the financial year 2018-19, may please note the following:



MIRANDA HOUSE मिरांडा हाऊस

- a) If interested in submitting the tender document for 2019-20, kindly attach the EMD draft of Rs 10,000/-
- b) If the vendor is selected for the Rate Contract panel 2019-20, then the EMD draft submitted in June 2019 will be returned to the vendor.
7. The college reserves the right to place an order with any of the vendors on the list of those approved.
8. Prompt delivery of the goods is expected from the vendor.

A handwritten signature in blue ink, appearing to be 'B. De', is written above the text 'Acting Principal'.

Acting Principal

Annexure I

Chemicals

Makes

1. Bangalore Genie
2. BDH
3. CDH
4. E-Merck
5. Fermentas
6. Fortress Diagnostics
7. Hi-Media
8. Loba
9. Merck-Indian
10. New England Biolabs
11. Promega
12. Qiagen
13. Ranbaxy
14. Rankem
15. S.D. Fine
16. Santa Cruz
17. Sigma
18. Spectrochem
19. SRL
20. Thermo Fisher (Qualigens)
21. Qualigens

Glassware

Makes

1. Bangalore Genie
2. Borosil
3. Corning
4. J-Sil
5. Qualigens
6. Polar
7. Solar
8. Venil Glass
9. Borosilicate Glass

Plasticware

Makes

1. Polylab
2. Tarsons
3. Hi-Media

Molecular biology kits

1. Bangalore Genie

Whatman Laboratory Products for laboratory filtration, chromatography, microplates and microfiltration, ashless filter paper (for gravimetry), blotting paper sheets (smooth surface, relatively high thickness 180 *gsm* and good adsorption properties for laboratory use, superior uniformity across complete contact area-250 sheets pack or equivalent).

Instruments

1. Contech Instruments
2. Elico
3. Khera Scientific Instruments
4. Labmed
5. Labtronics
6. Nikon
7. Olympus
8. Remi Instruments
9. Systronics
10. Toshniwal Instruments Manufacturing

ANNEXURE II TERMS & CONDITIONS

1. The Firm must be registered with Sales Tax Authority. The copy of Sales Tax registration number must be attached.
2. Certificate stating that firm is an authorised dealer or distributor must be attached.
3. The College Tender No. & Date and name of the item/equipment should be marked on the top of each envelope containing the technical/financial bids, as well as on the outer envelope.
4. The rates should be quoted in figures (all typed or printed) and cuttings should be avoided. The final amount should be in figures as well as in words. Changes, if any, should be duly initialled, failing which the bids are liable to be rejected.
5. The bids should be addressed to Principal, Miranda House, University of Delhi, Delhi 110 007.
6. Bids received after the due date shall not be considered.
7. The GST and CST should be specified in the quotation. Please specify if a particular item/equipment is exempted from GST and /or CST.

For Imported Item/s

8. The prices quoted should be inclusive of Cost Insurance and Freight (CIF), Delhi, packing and forwarding.
9. The agency commission, if any, payable in Indian rupees should be mentioned separately.
10. The rates should be valid till 31 March 2020, from the date of opening the tender.
11. For imported equipment, payment can be made against the Letter of Credit. The firm opting for Letter of Credit (LC) opening should clearly mention the address of the foreign bank in the financial bid.
12. Customs duty will be paid by the College at the time of clearing the consignment from customs, as per the Government of India rules.

Indigenous Item/s

13. The prices quoted should be Free on Road (FOR). Miranda House, University of Delhi, Delhi, and should include insurance, packing, forwarding and freight.
14. The rates should be valid till 31 March 2020, from the date of opening the tender.
15. For indigenous equipment, the payment terms are 100% advance against a bank guarantee of 110%, valid for 6 months **or** 100% payment after receipt of the supply of the item/s in good condition.

Other terms and Conditions

16. Earnest Money Deposit (EMD) (refundable) for Rs. 10,000/- should be deposited along with the bid in the form of a demand draft in favour of the Principal, Miranda House. Any tender received without/with less EMD shall be summarily rejected. Those exempt from submitting EMD must attach the relevant certificate.
17. While sending bids, the firm/company/ will ensure that the terms/conditions mentioned in the tender document against which the tender is being given are acceptable to the vendor/firm.
18. In the event of non-execution of the order within the specified period, a penalty of 5% of the total cost will be imposed on the vendors.
19. Trade Tax Declaration (Road Permit) will be provided by the College.
20. Principal, Miranda House, reserves the right/s to reject or accept wholly or partly the tender without assigning any reason/s.
21. The selected vendors will have to provide their complete bank details so that payments can be made through ECS/RTGS.

Acting Principal
Miranda House
University of Delhi, Delhi 110 007

Undertaking Form

(To be submitted along with the Tender)

Principal

Miranda House

University of Delhi

Delhi 110 007

We the undersigned (herein after called as Contractor/Vendor/Supplier) hereby offer to execute the supply of items as per specification against which we have quoted our rates and for which this tender may be accepted at the rates stated there in, subject to the terms & conditions set forth for such items as may be ordered by the Principal, Miranda House, or an officer acting on her behalf.

Date _____

Signature of Contractor/Vendor/Supplier _____

Name _____

Address _____
